



The City of Fort Myers, Florida
 Community Development Department
Building Division
 1825 Hendry Street, Suite 101
 Fort Myers, FL 33901
 (239) 321-7925

Contractor Change Form

NOTE: A \$40.00 FEE IS ASSOCIATED WITH THIS PERMIT

Project Info: _____	Date: _____
Permit No. _____	
Address: _____, Fort Myers, FL	

AN ORIGINAL NOTARIZED LETTER FROM THE PROPERTY OWNER REQUESTING THE CONTRACTOR CHANGE MUST BE SUBMITTED WITH THIS FORM.

Current Contractor Information:

→ NEW Contractor Information:

Contractor License Holder Name: _____
Contractor Company Name: _____
Contractor License Number: _____

Contractor License Holder Name: _____
Contractor Company Name: _____
Contractor License Number: _____
Phone Number: _____

Person to whom Plan Review comments should be delivered:
Name: _____
Address: _____ Suite: _____
City: _____ State: _____ Zip: _____
Telephone: (____) _____ Fax: (____) _____
E-mail: _____

- Requirements:**
1. A notarized letter from the property owner requesting the Contractor change must be submitted with this form.
 2. A new Notice of Commencement will be required with the amended Contractor information.
 3. The following forms must be re-issued:
 - a. Debris Affidavit
 - b. Asbestos Affidavit
 - c. Updated Subcontractor Worksheet (if there are no changes to the subs) or Subcontractor Change Form (if there are any changes to the subs);
 - d. Any other form applicable to the permit, as deemed necessary

CONTRACTOR / OWNER-BUILDER SIGNATURE _____
STATE OF ____, COUNTY OF ____, SWORN TO (OR AFFIRMED) AND SUBSCRIBED BEFORE ME BY MEANS OF __ PHYSICAL PRESENCE OR __ ONLINE NOTARIZATION THIS __ DAY OF _____, _____, BY _____ (NAME OF PERSON MAKING STATEMENT), PERSONALLY KNOWN __ OR PRODUCED IDENTIFICATION __ TYPE OF IDENTIFICATION: _____
_____ SIGNATURE OF NOTARY PUBLIC
_____ Stamp of Notary Public

<u>Application received by:</u> _____	<u>Office Use Only</u>	Permit Representative _____ Date Received _____
<input type="checkbox"/> Application scanned into system		