

PLUMBING / IRRIGATION PERMITS - CHECKLIST

General Requirements for ALL Permits	<input type="checkbox"/> Permit must be pulled by a properly* licensed Contractor or Owner-Builder <input type="checkbox"/> Contractors must be actively registered with the City of Fort Myers, with updated license and insurance information <input type="checkbox"/> Owner-Builders must personally appear to sign the Owner-Builder Disclosure Statement and Permit Application Visit www.cityftmyers.com/1650/Electronic-Permits/ to learn about our Customer Self Service Portal.
Documents at Submittal	<input type="checkbox"/> Plumbing Trade Permit application, completed in its entirety and signed by the license holder or owner-builder <input type="checkbox"/> Owner-Builder Disclosure Statement, if being pulled as owner-builder
Plans at Submittal	<input type="checkbox"/> One (1) set of drawings shall be required for multi-family and commercial projects for any of the following: <ol style="list-style-type: none"> 1. Grease/Sand/Oil Interceptor Installation or Removal 2. Pump Station/Lift Station* (private) 3. Addition of New Sanitary Piping, with or without New Fixtures <p>*Separate Electrical Trade Permit Required **Extensions of a Master Irrigation System that was previously permitted does not require plans ***Assembly must be tested by Certified Backflow Prevention Assembly Tester; results shall be sent to the Utilities Division, Cross Connection Control Program, at PO Drawer 340, Fort Myers, FL 33902-0340 or faxed to (239) 344-5958.</p>
Documents at Issuance	<input type="checkbox"/> Proof of Ownership, if the ownership on Lee County Property Appraiser Website (www.leepa.org) differs from the Permit Application
Documents Prior to Inspection	<input type="checkbox"/> Certified Copy of recorded Notice of Commencement for all jobs over \$2,500.
Inspections	<input type="checkbox"/> 200 1 st Rough – Schedule once all underground piping is in place and pressure test is applied, prior to covering of piping under slabs ((prior to concealment)) <input type="checkbox"/> 201 2 nd Rough Plumbing – Schedule once all rough piping is installed, including tubs, and the system is filled with water or pressure test is applied <input type="checkbox"/> 203 Sewer – Schedule once all sewer connections are made, prior to covering ((prior to concealment)) <input type="checkbox"/> 204 Plumbing Final – Schedule once all plumbing work has been completed and fixtures are installed <input type="checkbox"/> 230 Irrigation Final – Schedule once all irrigation work has been completed